



**MINUTES OF A MEETING OF THE  
APPOINTMENTS AND STAFFING  
COMMITTEE  
HELD ON 17th SEPTEMBER 2019**

PRESENT: Councillor D Cook (Chair), Councillors M Cook, S Doyle,  
Dr S Peuple and R Pritchard

The following officers were present: Anica Goodwin (Executive Director Organisation), Sarah McGrandle (Assistant Director Operations and Leisure) and Adey Ramsel (Theatre, Artistic and Events Manager)

Apologies received from: Councillor(s) None

**5 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 17<sup>th</sup> July 2019 were approved and signed as a correct record.

*(Moved by Councillor R Pritchard and seconded by Councillor Dr S Peuple)*

**6 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**7 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** that in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

*(Moved by Councillor R Pritchard and seconded by Councillor Dr S Peuple)*

**8 SUMMARY OF HR CHANGES TO 31ST AUGUST 2019**

The Head of HR and Organisational Development's report detailed a summary of employment changes made to the Council's staffing structure by officers under

the scheme of delegation and in line with prevailing policies. The time period reported was 1<sup>st</sup> January 2019 – 31<sup>st</sup> August 2019.

The report was provided for information and oversight purposes only

**RESOLVED** That;

Members noted the Contents of the report.

The spreadsheet be updated to include details of leavers, and

Future reports contain further details regarding HR in terms of long term sickness, paternity, maternity and other leave.

*(Moved by Councillor R Pritchard and seconded by Councillor Dr S Peuple)*

## 9 ARTS AND EVENTS ORGANISATIONAL REVIEW

The Report of the Executive Director Organisation and Assistant Director Operations & Leisure sought Member approval for the implementation of a new organisational staffing structure for Tamworth Borough Council Arts and Events Team and to support the reopening of Tamworth Assembly Rooms (TAR), the Claymore Lounge and new conferencing facilities.

**RESOLVED** That Committee:

Approved and adopted the proposed organisational structure for the Arts and Events Team (detailed at *Appendix A*).

Recommended to Cabinet the financial implications from the proposed restructure (detailed at *Appendix B*).

Delegated implementation of the new structure identified at *Appendix A* (including consultation) to the Executive Director Organisation

Recommended the request to Cabinet for the release of contingency of £61,913 as detailed in the Financial Implications at table in 4.6 below.

*(Moved by Councillor D Cook and seconded by Councillor R Pritchard)*

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Chair